

BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
WORK SESSION MEETING
September 10, 2019
Bogota Jr./Sr. High School Cafeteria

CALL TO ORDER by Mrs. Kohles, Board President at 7:05 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Irfan Evcil, Board Secretary

Members Present: Mr. Connors, Mrs. Lewis, Mrs. Miller, Mrs. VanBuren, and Mrs. Kohles.

Members Absent: Mr. McHale, Mr. Moore, Mr. Severino and Ms. Montgomery.

Also Present: Mr. Damian Kennedy Superintendent, Mr. Evcil, SBA/BS, Carolyn R. Chaudry, Board Attorney and Elizabeth Ruiz Assistant BS.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. Connors moved, seconded by Mrs. VanBuren, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

None.

Mr. Connors moved, seconded by Mrs. Lewis, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Mr. Kennedy informed the following items:

- Agenda item 9-17-19-30 will be removed because it is duplicated.
- Opening of schools last week went very smoothly.
- Class III officers are officially in all three schools. Their presence in the buildings helpful and we are receiving positive feedback. We will be meeting with the chief of police and the Class III - Officers on Monday to review what is working and what is not working and formalize a final plan of how we want them to operate.
- At the high school the concrete pad for the shed was poured. Once reviewed by the architect, we should have the shed put up.
- It is Bogota 125 years, the high school and elementary schools are getting involved in the celebration. We will be doing a big homecoming, alumni games pep rallies, bon fires and tail gate before the game. There will be a game under the lights on Saturday and the 101 Pub is hosting an after party for those 21 years and older. There will also be a teacher/student social on Sunday. Everything with complete schedule will be posted on line.

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**August 6, 2019 Special Meeting
August 27, 2019 Regular Meeting**

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

POLICY

First Reading of Policy 0142.1 Nepotism

9-17-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 0142.1 Nepotism (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Abolishment of Policy 0147.1 Board Member Compensation

9-17-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the abolishment of Policy 0147.1 Board Member Compensation.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 0174 Legal Services

9-17-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 0174 Legal Services (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 1642 Earned Sick Leave Law

9-17-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 1642 Earned Sick Leave Law (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2415.02 Title I – Fiscal Responsibilities

9-17-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2415.02 Title I – Fiscal Responsibilities (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2415.04 Title I – District Wide Parental Involvement

9-17-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2415.04 Title I – District Wide Parental Involvement (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2415.05 Student Surveys, Analysis and/or Evaluations

9-17-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2415.05 Student Surveys, Analysis and/or Evaluations (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 2415.20 No Child Left Behind Complaints

9-17-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 2415.20 No Child Left Behind Complaints (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2466 Needless Public Labeling of Students with Disabilities

9-17-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2466 Needless Public Labeling of Students with Disabilities (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2468 Independent Educational Evaluations

9-17-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2468 Independent Educational Evaluations (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5307 Nursing Services Plan

9-17-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5307 Nursing Services Plan (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5332 Do Not Resuscitate Orders

9-17-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5332 Do Not Resuscitate Orders (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5335 Treatment of Asthma

9-17-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5335 Treatment of Asthma (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5338 Diabetes Management

9-17-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5338 Diabetes Management (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5860 Safety Patrol

9-17-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5860 Safety Patrol (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 6111 Special Education Medicaid Initiative (SEMI) Program

9-17-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 6422 Budget Transfers

9-17-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 6422 Budget Transfers (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 6471 School District Travel

9-17-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 6471 School District Travel (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 6510 Payroll Authorization

9-17-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 6510 Payroll Authorization (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 6810 Financial Objectives

9-17-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 6810 Financial Objectives (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 7420 Hygienic Management

9-17-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 7420 Hygienic Management (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 8140 Student Enrollments

9-17-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8140 Student Enrollment & Regulation 8140 Enrollment Accounting (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 8451 Control of Communicable Disease

9-17-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8451 Control of Communicable Disease (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 8465 Hate Crimes and Bias Related Acts

9-17-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation 8465 Hate Crimes and Bias Related Acts (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 8506 School Lunch Program Biosecurity Plan

9-17-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8506 School Lunch Biosecurity Plan (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 8601 Student Supervision After School Dismissal

9-17-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8601 Student Supervision After School Dismissal (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Abolishment of Policy 9110 Quality Assurance Annual Report

9-17-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the abolishment of Policy 9110 Quality Assurance Annual Report.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 9120 Public Information Program

9-17-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 9120 Public Information Program (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 9270 Home Schooling and Equivalent Education Outside the Schools

9-17-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 9270 Home Schooling and Equivalent Education Outside the Schools (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation 9270 Home Schooling and Equivalent Education Outside the Schools (REMOVED)

9-17-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 9270 Home Schooling and Equivalent Education Outside the Schools (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Abolishment of Policy 9322 Drug Free Zone

9-17-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the abolishment of Policy 9322 Drug Free Zone.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Mr. Connors moved, seconded by Mrs. VanBuren a motion to untable agenda items **8-27-19-01 through 8-27-19-31**. On a roll call vote Mr. Connors, Mrs. Miller, Mrs. VanBuren and Mrs. Kohles voted yes. Motion Carried.

Mrs. VanBuren discussed agenda item **9-17-19-10** is not mandatory, it is recommended, the (M) should be removed.

EDUCATION

Approval of Professional Conferences

9-17-19-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Heidi Guembel-Longo	Arts Educators of NJ	Long Branch, NJ	10/7/19	\$245

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Creation of New Position

9-17-19-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of the position of Computer Technician.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Job Description

9-17-19-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for the position of Computer Technician.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of RTI Training

9-17-19-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Response to Intervention (RTI) Training July 10th & 11th 2019 for District RTI Coordinators at the BEA contract rate of \$40 per hour not to exceed 10 hours, for the following staff members:

Maria Castillo
Jennifer Cataldi
Arlene Luna
Janine Martin
Karol Misa
Peter Russo
Katherine Sura

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of PreSchool Curriculum Training

9-17-19-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies PreSchool Curriculum Training August 20th &

21st 2019 at the BEA contract rate of \$40 per hour to be paid with PreSchool Expansion Aid Funds (PEA) for the following staff members:

Kathleen Molina
Holly Gioiosa

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Salary Adjustment

9-17-19-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for the completion of course credits, as per the negotiated Agreement for the 2019-2020 school year, for the following staff members:

<u>Name</u>	<u>Current Salary</u>	<u>Adjustment</u>
Patrick Clark	BA Step 4 \$52,110 + \$4,000 CE = \$56,110	BA Step 4 \$52,110 + \$5,000 CE = \$57,110

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Substitute Custodial/Maintenance Worker

9-17-19-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Danelly Recio** as a substitute custodial /maintenance worker at a salary of \$17 per hour effective September 9, 2019 through June 30, 2020.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Assistant Board Secretary

9-17-19-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Elizabeth Ruiz** as Assistant Board Secretary for Board of Education Meetings at a Stipend of \$150 per meeting for the 2019/2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of High School Activities Accountant Stipend Revision

9-17-19-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the High School Activities Account Stipend for **Joan Frey** (Resolution 6-18-19-41) new stipend amount \$4,000.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

9-17-19-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated , as per the attached, which will become part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

9-17-19-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, August 31, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

9-17-19-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of August 2019 in the amount of \$237,273.51 dated August 15 & 30, 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

9-17-19-44 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of August 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

9-17-19-45 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of August 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

9-17-19-46 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of August 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 2019-2020 Target Field Trip Grant Submission

9-17-19-47 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the submission of application for the Target Field Trip Grant. This application's purpose is to help off-set field trip costs for students. If approved, the board will support its budget and its operational plan.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Mrs. VanBuren asked on agenda item 9-17-19-47 how will the grant be distributed. Mr. Kennedy responded, specific teachers are applying for it, they will get it for their classes.

COMMITTEE REPORTS

None.

OLD BUSINESS

None.

NEW BUSINESS

-Mrs. VanBuren signed up for training for advocacy on October 3, 2019 and will report back in the October meeting.

-Mrs. VanBuren asked if there will be a new student representative. Mr. Kennedy responded yes.

-Mrs. Kohles is recommending a Vaping Assembly at night for parents and students in October.

-Mr. Connors asked if Bogota Board of Education Meetings can be Live Streamed. Mr. Kennedy responded that we are looking into it.

HEARING OF PUBLIC

Mr. Connors moved, seconded by Mrs. Lewis, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

-Aides and parents Mrs. Doreen Lechuga and Mrs. Antoinette Ramirez wanted to thank the Board for resolving the ESS issues and for giving them back "sick time".

Mr. Connors moved, seconded by Mrs. Lewis, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mr. Connors moved, seconded by Mrs. Miller a motion for adjournment of the meeting at 7:18 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary